

APPENDIX O - Preparation Guidelines for
Damage Assessment Form

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APPENDIX O - Preparation Guidelines for Damage Assessment Form

Use of Damage Assessment Form

The Damage Assessment form (DAF) is used for emergency projects, including, but not limited to the HA23 program for major damage restoration. It is the programming document and the project approval document for emergency projects for the SHOPP. Neither a Project Study Report (PSR) nor a Project Report (PR) is required unless the scope of the restoration is so extensive that an environmental document is required.

If the project is eligible for FHWA Emergency Relief (ER) funding, the federal Damage Assessment Form (DAF) is used. If damage occurs and there is no federal disaster declaration, the DAF is used and the "ineligible" line is checked. In the rare instance when an ER project is eligible for FEMA, a "Damage Survey Report" is used. Contact the HA23 Program Advisor for instructions.

Form Format

The DAF is prepared and submitted using the accompanying form which is administered by the Maintenance Program.

Advisory

Damage Assessment forms for emergency Opening and Restoration projects whose scope of work is to restore a facility to its pre-disaster condition do not need to be signed nor sealed by a licensed Professional Engineer. This applies to the vast majority of A23 projects.

Restoration projects whose scope of work is primarily a "betterment" (facility upgrade) require the signature and seal of a licensed Professional Engineer." A sheet should be inserted behind the DAF cover sheet, containing the following statement and the stamp or seal and signature of the engineer in responsible charge:

"This Site Damage Report has been prepared under the direction of the following registered civil engineer. The registered civil engineer attests to the technical information contained herein and the engineering data upon which recommendations, conclusions, and decisions are based."

Appendixes
Project Development Initiation and Approval Reports

U. S. Department of Transportation Federal Highway Administration - California Division Damage Assessment Form - Title 23		Report No. _____ Sheet No. _____ Disaster Number: _____	
Applicant _____ County _____		Inspection Date: _____	
Location of Damage (Name of Road and Mile Post)		Federal-Aid Highway? ____ Yes (if no, ineligible for ER)	
Caltrans Maintenance EA _____ Special Designator _____		Map No. _____ State Highway on Forest Hwy System: ____ Yes (Possible ERFO)	
Road/Bridge Data	Bridge No. _____ Type _____	State/Local Route No. _____	
Traveled Way:	Width _____ Type _____		
Shoulder:	Width _____ Type _____		
Description of Damage:		ADT (Existing)	
		Photos Roll# _____ Picture # _____	
COST ESTIMATE			
	Type of Repair	Description of Work	Summary Cost
E M E R G E N C Y	EMERGENCY OPENING (EO) TO DATE		
	_____ Force Account		
	_____ Contract		
	EMERGENCY OPENING (EO) WORK REMAINING		
	_____ Force Account		
	_____ Contract		
Subtotal Emergency			\$ _____
	EMERGENCY RESTORATION (PR) Recommended Method of Work:		
	_____ Force Account		
	_____ Contract		
NOTE: PRIOR AUTHORIZATION (APPROVED FNM-76) IS REQUIRED TO PROCEED WITH PERMANENT RESTORATIONSubtotal Restoration			\$ _____
Environmental Clearance: _____ EO Categorical Exclusion Further Environmental Coordination		Preliminary Engineering (10%)\$ Construction Engineering (15%)....\$ Right-of-Way\$	
NOTE: Environmental clearance for permanent restoration is conducted through normal Federal-aid project procedures			
Stewardship: __ Exempt (E) __ FHWA Oversight (N)		TOTAL ESTIMATED COST\$ (EO+PR+PE+CE+R/W)	
Recommendation: _____ Eligible _____ Ineligible		FHWA Engineer _____ Date _____	
Concurrence: _____ Yes _____ No		State Engineer _____ Date _____	
Concurrence: _____ Yes _____ No		Local Agency Engineer _____ Date _____	

FHWA DA Form (CA Rev 10/26/98)

[illegible]

U. S. Department of Transportation Federal Highway Administration - Region 9	Report No. Sheet No. _____ of Applicant
Damage Assessment Form Title 23, Federal-Aid Highways	
Sketches and/or Narrative	